

Waverley Borough Council Key Decisions and Forward Programme

This Forward Programme sets out the decisions which the Executive expects to take over forthcoming months and identifies those which are key decisions.

A key decision is a decision to be taken by the Executive which (1) is likely to result in the local authority incurring expenditure or making savings of above £100,000 and/or (2) is significant in terms of its effects on communities living or working in an area comprising two or more wards.

Please direct any enquiries about the Forward Programme to the Democratic Services and Business Support Team Manager, Louise Fleming, at the Council Offices on 01483 523517 or email committees@waverley.gov.uk.

Executive Forward Programme for the period 1st November, 2021 onwards

| TOPIC | DECISION | DECISION TAKER | KEY | ANTICIPATED EARLIEST (OR NEXT) DATE FOR DECISION | CONTACT OFFICER | O & S |
|--|---|-------------------|-----|---|---|-----------------|
| CORPORATE STRATEGY, POLICY AND GOVERNANCE, LEP AND PARTNERSHIP WORKING - CLLR PAUL FOLLOWS (LEADER) | | | | | | |
| Waverley Borough Council's response to the consultation on Warding Patterns | To approve the Council's response to the recommendations of the Local Government Boundary Commission on warding patterns in Waverley. | Council | No | 14 Dec 2021 | Robin Taylor, Head of Policy & Governance | |
| Corporate Strategy 2020-25 Yr 1 progress report | To monitor progress of the Corporate Strategy objectives. | Executive | Yes | 30 Nov 2021 | Robin Taylor, Head of Policy & Governance | VFM & CS O&S |
| Biennial Scrutiny Report | To receive the report. | Council | Yes | 14 Dec 2021 | Robin Taylor, Head of Policy & Governance | |
| EQUALITIES, DIVERSITY AND INCLUSION - CLLR PENNY MARRIOTT | | | | | | |
| FINANCE, ASSETS AND COMMERCIAL SERVICES - CLLR MARK MERRYWEATHER | | | | | | |

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| Review MTFP in the light of in-year monitoring and revised projections [E3] | To recommend measures to re-align the GF budget for 2020/21, if required. | Executive | Yes | 2 Nov 2021 | Peter Vickers, Head of Finance and Property | VFM & CS O&S |
| General Fund Budget 2022/23 and MTFP 2022/23 - 24/25 | To agree the General Fund Budget for 2022/23 and MTFP 2022/23-2024/25. | Council | Yes | 22 Feb 2022 | Peter Vickers, Head of Finance and Property | VFM & CS O&S |
| Capital Strategy 2022/23 | To agree the Capital Strategy 2021/22 | Council | Yes | February 2022 | Peter Vickers, Head of Finance and Property | VFM & CS O&S |
| Broadwater Park Golf Club Lease Settlement Agreement [E3] | To consider the agreement and make recommendations to Council. | Council | Yes | 14 Dec 2021 | Peter Vickers, Head of Finance and Property | VFM & CS O&S |
| Capital Programme 2021-22 [E3] | To consider the recommendations. | Executive | Yes | 5 Oct 2021 | Kelvin Mills, Head of Commercial Services | VFM & CS O&S |
| Capital Projects [E3] | It is recommended that the Executive approve the discretionary projects and their proposed funding for the 2021-22 Capital Programme as listed in Annexe 1. | Executive | Yes | 2 Nov 2021 | Kelvin Mills, Head of Commercial Services | VFM & CS O&S |

HEALTH, WELLBEING AND CULTURE - CLLR KIKA MIRYLEES

BUSINESS TRANSFORMATION AND IT - CLLR PETER CLARK

PLANNING POLICY & SERVICES - CLLR ANDY MACLEOD

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| Local Plan Part II - Approval to submit | Approval to submit. | Council | Yes | 14 Dec 2021 | Zac Ellwood, Head of Planning and Economic Development | Environment O&S |
| Local Planning Enforcement Action Plan | To approve the revised Local Planning Enforcement Action Plan | Executive | Yes | December 2021 | Zac Ellwood, Head of Planning and Economic Development | Environment O&S |
| Supplementary estimates - Appointment of Counsel | To approve supplementary estimates for the appointment of Counsel in respect of forthcoming public inquiries for Red Court, Haslemere, and Loxwood Road, Alfold. | Executive | Yes | 2 Nov 2021 | Zac Ellwood, Head of Planning and Economic Development | VFM & CS O&S |
| Climate Change and Sustainability Supplementary Planning Document Consultation | To agree to consult on the draft Climate Change and Sustainability Planning Document. | Executive | Yes | 8 Feb 2022 | Zac Ellwood, Head of Planning and Economic Development | Environment O&S |
| Climate Change and Sustainability Supplementary Planning Document Adoption | To consider the responses to the consultation and recommend the adoption of the Climate Change and Sustainability Supplementary Planning Document. | Executive | Yes | April 2022 | Zac Ellwood, Head of Planning and Economic Development | Environment O&S |
| Dunsfold Park Supplementary Planning Document Adoption | To consider the consultation responses and recommend the adoption of the Dunsfold Park Supplementary Planning Document. | Executive Council | Yes | 8 Feb 2022 22 Feb 2022 | Zac Ellwood, Head of Planning and Economic Development | Environment O&S |

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| OPERATIONAL & ENFORCEMENT SERVICES - CLLR NICK PALMER | | | | | | |
| Emergency Plan | To approve the Plan. | Executive Council | Yes | 14 Dec 2021 | Richard Homewood, Head of Environmental Services | Environment O&S |
| Pollingfold Injunction [E3] | To seek approval for legal costs associated with the Pollingfold Injunction. | Executive | Yes | 2 Nov 2021 | Zac Ellwood, Head of Planning and Economic Development | VFM & CS O&S |
| HOUSING AND COMMUNITY SAFETY - CLLR ANNE-MARIE ROSOMAN | | | | | | |
| Housing Strategy | To agree the revised Housing Strategy. | Executive | Yes | Not before 1st Dec 2021 | Andrew Smith, Head of Housing Delivery and Communities | HOUSING O&S |
| Housing Maintenance Contract update [E3] | To receive an update on the procurement process. | Executive | Yes | 18 Jan 2022 | Hugh Wagstaff, Head of Housing Operations | Housing O&S |
| ENVIRONMENT AND SUSTAINABILITY - CLLR STEVE WILLIAMS | | | | | | |
| Carbon Neutrality Action Plan | To agree the action plan. | Executive Council | Yes | 30 Nov 2021 14 Dec 2021 | Richard Homewood, Head of Environmental Services | ENVIRONME NT O&S |
| ECONOMIC DEVELOPMENT, PARKS AND LEISURE - CLLR LIZ TOWNSEND | | | | | | |
| Leisure Centres Contract [E3] | To award the Leisure Centres contract. | Executive Council | Yes | 30 Nov 2021 14 Dec 2021 | Kelvin Mills, Head of Commercial Services | VFM & CS & C |
| Biodiversity Policy | To approve a policy. | Executive | Yes | February 2022 | Kelvin Mills, Head of Commercial Services | Environme nt O&S |

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| Tree Policy | To approve a policy | Executive | Yes | February 2022 | Kelvin Mills, Head of Commercial Services | Environme nt O&S |

Background Information

The agenda for each Executive meeting will be published at least 5 working days before the meeting and will be available for inspection at the Council Offices and on the Council's Website (www.waverley.gov.uk). This programme gives at least 28 days notice of items before they are considered at a meeting of the Executive and consultation will be undertaken with relevant interested parties and stakeholders where necessary.

Exempt Information - whilst the majority of the Executive's business at the meetings listed in this Plan will be open to the public and press, there will inevitably be some business to be considered which contains confidential, commercially sensitive or personal information which will be discussed in exempt session, i.e. with the press and public excluded. These matters are most commonly human resource decisions relating to individuals such as requests for early or flexible retirements and property matters relating to individual transactions. These may relate to key and non-key decisions. If they are not key decisions, 28 days notice of the likely intention to consider the item in exempt needs to be given.

This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of any of the Executive meetings listed below may be held in private because the agenda and reports or annexes for that meeting contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended), and that the public interest in withholding the information outweighs the public interest in disclosing it. Where this applies, the letter [E] will appear after the name of the topic, along with an indication of which exempt paragraph(s) applies, most commonly:

[E1 – Information relating to any individual; E2 – Information which is likely to reveal the identity of an individual; E3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information); E5 Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings; E7 – Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime].